VACANCY
School City of East Chicago
2017-2018 School Year

POSITION: Nurse Practitioner – C.L.A.S.S.
BUILDING: Central High School
WORK SCHEDULE: Follows Student – Teacher Calendar
SALARY & BENEFITS: Pending Availability of Grant Funding
REPORTS TO: Director/Building Principal

Minimum Qualifications
• Graduate from a professional school of nursing with state accreditation at the time of licensure.
• A master’s degree in nursing preferred from a university/college program approved by the National League for Nursing.
• Current license to practice as a registered professional nurse in the State of Indiana.
• Documented evidence of completion of a Nurse Practitioner Program that meets the American Nurses Association guidelines. This includes documented evidence of appropriate preceptorship qualifying for practice in the school health area.
• One year experience as a School Nurse Practitioner, Family Nurse Practitioner, or Pediatric Nurse Practitioner with Gynecological experience preferred or the willingness to attend GYN training.

Other Requirements
1. Knowledge and appreciation of the interdisciplinary team in health Services and the ability to participate in a team relationship.
2. Knowledge of community resources available to students in need of health and social services and the effective process of referral.
3. Knowledge of family dynamics, cultural life styles, stages of development, economic, Ethnic and environmental factors that affect health.
4. Attends meetings after work hours and participates in health fairs and fund raising activities.
5. Has access to automobile with adequate insurance coverage and valid driver’s license.

Duties and Responsibilities
1. Ability to implement philosophy and objectives of project.
2. Ability to work cooperatively with sponsoring agency, school district and school administration, the staff and students.
3. Ability and willingness to accept supervision and guidance.
4. Ability to write narrative sections for reports and grants.
5. Ability to make comprehensive assessments, make decisions, and plan care.
6. Ability to function independently and recognize when consultation is appropriate.
7. Ability to counsel, and teach individuals, families and groups.
8. Ability to coordinate professional personnel activities.
Duties and Responsibilities - continued

9. Ability to take health and social histories, conduct physical examinations and interpret and communicate results of laboratory tests.
10. Ability to provide preventative care to healthy adolescent’s growth and development, and promotion of self-care for a healthy lifestyle.
11. Ability to communicate effectively orally and in writing.
12. Ability to develop and participate in developing a health care plan to meet the needs of adolescents.
13. Interprets project goals, structure and functions to staff and community.
14. Perform physical using techniques of observation, inspection, auscultation, palpation and percussion.
15. Cooperate with school nurse in management of acute, chronic and emergency health problems including appropriate interventions.
16. Draw blood for laboratory tests.
17. Provide relevant counseling and guidance to assist adolescents in assuming responsibility for health maintenance.
18. Participate in planning and implementation of health education.
19. Ability to function as case manager utilizing multidisciplinary team approach.
20. Establish and maintain a professional liaison with a specified physician for consultative service.
21. Record findings of physical and social assessments in a systematic and accurate form.
22. Perform and assess a variety of preventative, screening and diagnostic procedures.
23. Participate in the formulation, implementation and coordination of administrative standards, policies and procedures for school personnel and the community.
24. Evaluate dental health of adolescents and refer for specific therapy.

This job description in no way states or implies that these are the only duties to be performed by this employee. The Nurse Practitioner will be required to follow any other instructions and to perform any other related duties as assigned by the Project Director/Medical Director or appropriate administrator. School City of East Chicago reserves the right to update, revise or change this job description and related duties at any time.

APPLICATION DEADLINE: Open until filled

Please submit a letter of interest and credentials/resume to {include Special Bulletin #}

Mrs. Sally Clark
Director of Human Resources
School City of East Chicago
1401 E. 144th St.
East Chicago, IN 46312
HumanResources@ecps.org

Apply on-line@: https://rds.ecps.org/rdsonlineapp/ (applies to out of district applicants)

Look for postings on-line @ www.scec.k12.in.us Links/JOB OPPORTUNITIES