

SCHOOL CITY OF EAST CHICAGO
Openings -2022-2023 School Year

POSITION: Elementary Teacher(s) **4-6**

Reports to: Building Principal

Job Goal: To create a flexible elementary grade program and a class environment favorable to learning and personal growth.; to establish effective rapport with pupils; to motivate pupils to develop skills, attitude and knowledge needed to provide a good foundation for elementary grade education, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members.

REQUIRED QUALIFICATIONS:

- Bachelors of Arts Degree
- Valid Indiana Teaching Certification

Duties and Responsibilities:

1. Assure compliance with all State Department laws and all Board of Education policies and regulations of the Superintendent relating to transportation.
2. Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
3. Develops lesson plans and instructional material and provides individualized and small group instruction to adapt the curriculum to the needs of each pupil.
4. Translates lesson plans into developmentally appropriate learning experiences.
5. Assess and modify instruction for students not mastering state and local standards
6. Determine accommodations and methods of teaching and grading a student's progress
7. Experience in Skyward student management.
8. Provide consultation to colleagues when needed
9. Communicates regularly with parents outside normal classroom day by means of newsletters, notes, phone calls, conferences, etc.
10. Established and maintains standards of pupil behavior to achieve an effective learning atmosphere.
11. Evaluates pupils' academic and social growth, keeps appropriate records and prepares progress reports.
12. Identifies pupil needs and makes appropriate referrals and develops strategies for individual education plans.
13. Is available to students and parents for education-related purposes outside the instructional day.
14. Plans and coordinates the work of paraprofessionals, parents, and volunteers in the classroom and on field trips.

15. Provides individualized and small group instruction to adapt the curriculum to the needs of the student.
16. Creates an environment for learning through functional and attractive displays interest centers and exhibits of student's work.
17. Collaborate with teachers serving students with disabilities: co-planning, team teaching
18. Share resources for the benefit of each child
19. Performs other related duties, as assigned for the purpose of ensuring the efficient and effective functioning of the school duties.

Salary:

- Commensurate by Experience and Education \$41,500 – \$76,592
- Competitive package provided

Start Date: 2022-2023 School Year

Application Deadline: Opened until filled

Please submit a letter of interest and credentials/resume to:

Kimberly Morris
School City of East Chicago
1401 E. 144th Street
East Chicago, IN 46312
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